



# Acacia Ridge State School

*Proudly a Queensland State Primary School*

Nyngam St. Acacia Ridge Q 4110 Ph: (07) 3717 4111 Fax: (07) 3717 4100  
Email: [admin@acaciardgess.eq.edu.au](mailto:admin@acaciardgess.eq.edu.au) Web: [www.acaciardgess.eq.edu.au](http://www.acaciardgess.eq.edu.au)  
Principal: Michael Lobb [principal@acaciardgess.eq.edu.au](mailto:principal@acaciardgess.eq.edu.au)

Dear Parent/Guardian,

The students at Acacia Ridge State School will soon have the fantastic opportunity to use iPads as part of their classroom learning. These devices will be provided by the school as a means of utilising digital technologies to better equip students for opportunities later in life. **Students are required to provide their own set of external headphones (not in-ear earphones).**

Students using classroom iPads are expected to follow the rules outlined below:

#### **General Use:**

1. I will hold the iPad with **two hands** when carrying it and **will walk** with it at all times.
2. I will ensure the iPad is **placed on charge** at the end of each lesson.
3. I will **ensure the iPad is used on a suitable flat surface at all times.**
4. I will **keep food and drinks away** from the iPads.
5. I will **immediately report any accidents or breakages** to the teacher.
6. I will **seek permission** from my teacher and individuals prior to taking photos and recording sound or video.
7. I will **follow all staff directions** in relation to the use of the iPad.
8. **If damage is caused by the deliberate or careless actions of a student**, behaviour consequences may apply in alignment with our student code of conduct.

#### **Content:**

1. I will use the iPad only to **support my school learning program** and will not download any external content including games, music or videos to the iPad.
2. I permit my teachers to **perform checks** to monitor that I have not installed illegal/unsuitable applications and content and to check the websites which I visit.
3. I understand there will be **consequences** for inappropriate use including, but not limited to, loss of privilege of using the iPad for a period of time.
4. I am responsible for ensuring my iPad is **clean and in good condition.**

#### **Safety and Security:**

1. Whilst at school, I will **only go to websites** that support my learning activities as directed by my classroom teacher.
2. If using email, I will only use my **school email account** for mail related to my learning.
3. I will be **cybersafe** and **cybersmart** when using the internet.
4. I will demonstrate **etiquette** when using my iPad with regard to other people.
5. I will **only take photos and record sound and video** when granted permission by my teacher.
6. **The school name, crest or uniform** must **not** be used in any way which could result in a negative impact for the school and its community.
7. **I will not post photos, audio or videos** that may portray our school in a negative manner.
8. For security reasons, **I am not to share account names and passwords** with anyone else.

I have read and understood the Acacia Ridge State School iPad Program Information and responsibilities for students. I agree to abide by the guidelines outlined in both documents. I am aware that non-compliance or irresponsible behaviour will result in consequences relative to the behaviour, to be determined by the school.

I understand these expectations also apply when using other school ICT equipment.

Student's Name: ..... Year: .....  
(PLEASE PRINT)

Student's Signature: .....Date: / /

Parent's/Guardian's Name: .....  
(PLEASE PRINT)

Parent's/Guardian's Signature: .....Date: / /

**THIS DOCUMENT IS TO BE RETURNED TO THE CLASSROOM TEACHER BEFORE IPAD USE.**